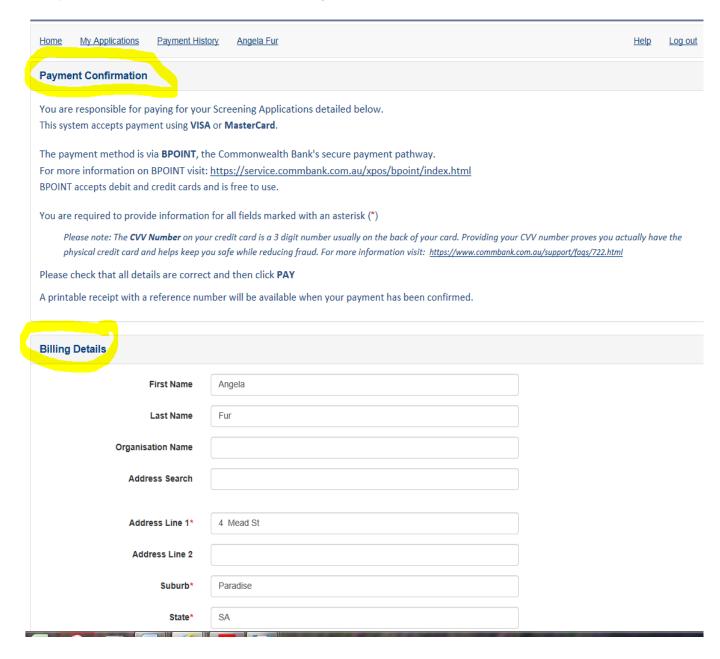


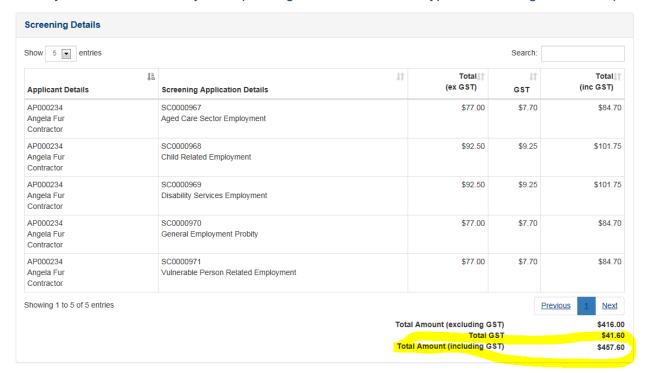
Once you have completed the 100 Point Identification Check on the online screening application, you will be provided with the option to pay for your application (bottom of the page)

CLICK on Pay Fees

You will then be taken to a screen entitled **Payment Confirmation**. Please read all the information carefully and check that the prepopulated "Billing Details" information is correct.

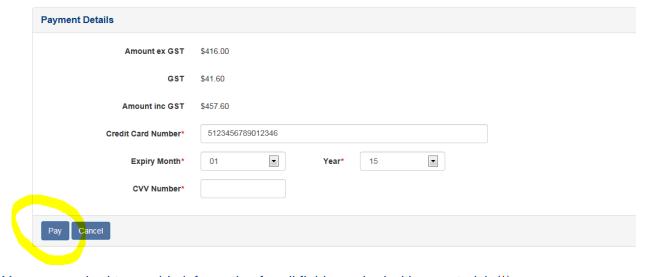


Please also check that the Screening Details" information is correct. You will not be able to amend this information. Please contact your organisation if there are any issues. The amount payable will have already been calculated for you, depending on the number and type of screenings to be completed.



Making payment

The online payment option is via the Commonwealth Bank's BPOINT banking system. Bpoint accepts **VISA** or **MasterCard** and is free to use.



You are required to provide information for all fields marked with an asterisk (*)

Please note: The **CVV Number** on your credit card is a 3 digit number usually on the back of your card. Providing your CVV number proves you actually have the physical credit card and helps keep you safe while reducing fraud.

Please double-check that all details you have provided are correct and then click

Pay

A printable Tax Invoice/Receipt with an invoice number will be available when your payment has been confirmed.



Department for Communities & Social Inclusion

ABN: 1 525 031 744

GPO Box 292 ADELAIDE SA 5001

Email: dcsi.screoningfinance@dcsi.sa.gov.au

Tax Invoice/Receipt

Fat Cat The Cat Flap Adelaide SA 5006 Date of Issue:

30/07/2015

Account Number:

A146

Invoice Number:

PM000025

Applicant Details	Screening Application Details	Total (ex GST)	GST	Total (inc GST)
AP000082 Fat Cat Current employee	SC0000145 Vulnerable Person Related Employment	\$77.00	\$7.70	\$84.70
		Amount (excluding GST)		\$77.00
			GST	\$7.70
Total (including GS			ding GST)	\$84.70

If you do not have a VISA or MasterCard, you could purchase a prepaid (often re-loadable) credit card which are readily available from many merchants including Australia Post.

BPOINT accepts these cards for payment.

Please note: The DCSI Screening Unit does **not** accept cash payments. If this is the only option available to you, you will need to discuss this with your organisation and negotiate for them to pay on your behalf in the first instance and then reimburse them. Your Requesting Officer will need to adjust the payment option on your application form to enable this change to occur.



OR visit the website at:

http://www.dcsi.sa.gov.au/services/screening

